



# CSCT Renewal Application Form

The renewal cycle for the Certified Surgical Cleaning Technician (CSCT) credential is three (3) years, with expiration on the last day of the month certification expires.

Renewal may be achieved by completing continuing education activities or retaking and passing the CSCT Examination. Your CSCT certificate indicates the date certification was earned and expires.

While the Association for the Health Care Environment (AHE) sends reminders about pending certification renewal, the certificant is fully responsible for keeping the certification current. The AHE is not responsible for missed communications due to the certificant's negligence to keep current the contact information in their record.

Renewal Applications may be submitted to the AHE up to one (1) year before the expiration date. The renewal application fee is \$35.00.

For an additional fee of \$25.00, certificants may submit a Renewal Application up to 30 days past their expiration date.

Applications postmarked/faxed more than 30 days past the expiration date will not be accepted. Certification may be regained only by re-taking and passing the CSCT Examination.

A certificant who fails to meet these guidelines is no longer considered certified and must stop using the certification credential. In this case certification may be regained only through re-taking and passing the CSCT Examination.

## Certification Renewal Options

A certificant can renew their certification by one of the following options:

### Option One: Participation in eligible continuing education activities.

Complete at least 15 contact hours of eligible continuing education or re-examination.

Re-take and pass the CSCT Examination no more than one (1) year before certification expires.

Complete this Renewal Application and submit it, along with your payment, before your certification expires. Then schedule the CSCT Examination with your facility's trainer (T-CSCT) and take the exam. Your exam score will automatically be sent to AHE and passing scores will generate a new certificate in 6-8 weeks.

If your certification has already expired, you MUST take the CSCT Exam in order to renew your certification. Late fees apply. Please schedule the exam directly with your facility's trainer.

## Professional Standards of Conduct

The Association for the Health Care Environment is responsible to its candidates, certificants, employers, the profession, and the public for ensuring the integrity of all processes and products of its CSCT program. As such, the AHE requires adherence to these Professional Standards of Conduct by all who have achieved certification through successful completion of the program.

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**Renewal Options:**

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